

TRANSFER CERTIFICATE

BOOK NO:	SL. NO:	ADMISSION NO:
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1. Name of Pupil:
2. Mother's Name:
3. Father's / Guardian's Name:
4. Date of birth (in Christian Era) according to Admission Register (in figures)
(In words)
5. Nationality:
6. Whether the candidate belongs to Schedule Caste or Schedule Tribe or OBC:
7. Date of first admission in the School with class:
8. Class in which the pupil last studied : (in figures)
(in words)
9. School / Board Annual Examination last taken with result:
10. Whether failed, if so once/twice in the same class:
11. Subjects Studied: 1)..... 2).....
3)..... 4).....
5)
12. Whether qualified for promotion to the higher class:
If so, to which class (in fig.)
(in words)
13. Month upto which the pupil has paid school dues:
14. Any fee concession availed of. If so, the nature of such concession:.....
15. Total No. of working days in the academic session:
16. Total No. of working days pupil present in the school:
17. Whether NCC Cadet / Boy Scout / Girl Guide: (details may be given)
18. Games played or extra curricular activities in which the pupil usually took part:
(mention achievement level therein)
19. General conduct:
20. Date of application for certificate:
21. Date of issue of certificate:
22. Reasons for leaving the school:
23. Any other remarks:

Signature of Class Teacher

Checked by

Signature of Principal

(with full name and designation)